

# প্রাইম ইসলামী লাইফ ইন্সুরেন্স লিমিটেড برائـم اسـلامـي لائـف انشـورنـس لميـتـيـ

## Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

August 19, 2020

### Office Order No.:149-2020

For the greater interest of the Company the following employees are hereby transferred as under:

SI.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md. Nurannabi (0139),	Internal Audit Dept.,	Internal Audit Dept.,
	Senior Executive Officer	Pekua Full Fledged SC	Netrokona Full Fledged SC
02	Mr. Shahabuddin Al-Mamun	Internal Audit Dept.,	Internal Audit Dept.,
	(0109), Executive Officer	Netrokona Full Fledged SC	Mirsarai Full Fledged SC
03	Mr. Osmanul Haque (0723),	Internal Audit Dept.,	Internal Audit Dept.,
	Executive Officer	Mirsarai Full Fledged SC	Pekua Full Fledged SC

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 24-08-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President

Administration Department.

Copy forwarded to: Above 04 (Four) employees.

#### C.C. to:

- The Chief Executive Officer for kind information.
- 2. The DMD & CFO.
- 3. The DMD & CS.
- 4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The SEVP & Incharge, Administration Dept.
- The EVP & Incharge (I/A)
- The SVP, Finance & Accounts Dept.
- 8. Master file
- 9. Office Order file
- 10. Personal file.

- 1. The DMD (Dev.) & Incharge, Chattogram.
- The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- The EVP (PRT) & Incharge, Chattogram Zone-04
- The JEVP (PRT) & Incharge, Cox's Bazar Zone-03
- 5. The Incharge, respective Offices.

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